

Missing some part of the VELS ICT picture?

Try filling some gaps with this newly released series of 4 step by step Screen tutorials addressing VELS ICT outcomes from *Web Feats for Schools*



ICT & VELS Creating an interactive news site in Microsoft Word

CD contents:

- Setting up the news page
- Creating the banner
- Inserting hyperlinks
- Wrapping text
- Inserting objects
- Changing the link source

ICT & VELS Creating an Interactive Presentation in PowerPoint

CD contents:

- Formatting shapes
- Adding custom animation
- Editing animation
- Inserting action buttons
- Adding hyperlinks
- Inserting sound files

ICT & VELS Creating Interactive Forms for tests and quizzes in Microsoft Word

CD contents:

- Introduction to word form field
- Creating check boxes & read only documents
- Creating drop down menus
- Creating text boxes and using auto shapes
- Using the highlighter tool

Personalised signatures in Outlook & annotating work in Microsoft Word

CD contents:

- Inserting comments
- Tracking changes
- The reviewing pane
- Inserting voice comments
- Using the sound recorder
- Personalising your signature in Outlook

CDs Feature:

- Controls to play & pause
- Fully narrated, easy to follow video capture in real time
- Web Menu for easy selection of contents
- Bonus word documents with all CDs.

Some containing sample lesson

ideas to address ICT for the Visualising & Creating dimensions

as well as printable screen shots and step by step instructions.



The *ICT & VELS Series* of 4 CDs contains **20 mini tutorials** in total and is priced at \$150

Individual Cds can be purchased at \$50 each

Multi user licence editions of the *ICT & VELS* series can also be purchased: Less than 500 students for an additional cost of \$50

More than 500 students for an additional cost of \$100

I am also available to deliver PD in the area of ICT & VELS; either in conjunction with the CD series or other ICT & VELS areas your school would like to focus on.

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